

ADOPTED: June 20, 2005

**Delegation to Building Inspector:
Consent and Approval of Minor Revisions to Existing Signs**

Summary: This delegation covers the consent, approval and execution of required documentation by the PDA Building Inspector, as defined in Part 302.16 of the PDA Land Use Controls, where a tenant of the Authority requests minor changes to an existing approved sign. The Board has delegated authority to the PDA Building Inspector, subject to concurrence by one member of the PDA Board of Directors, to consent, approve and execute the required documentation to effect an in-kind replacement of or minor revision to an existing approved sign when the conditions set forth below are satisfied.

Transaction: Consent and approval of in-kind replacement or minor revisions to existing approved signs

Amount: N/A

Execution Document: Notice of Consent correspondence to tenant prepared by the PDA Building Inspector

Authority to Execute: PDA Building Inspector with concurrence by one member of the PDA Board of Directors

Conditions: A sign replacement or minor revision request subject to this delegation of authority shall not be consented to, approved or executed unless all of the following conditions are satisfied:

1. the request is limited to: in-kind replacement when required for maintenance; revision to sign graphics to reflect a new name or logo for an existing tenant; revision to sign graphics to reflect a change in tenancy.
2. there is no substantive change in the size or style of the sign.
3. the request is consistent with the terms and conditions of the original approval; and,
4. all other conditions of the PDA Land Use Controls are satisfied.

Reporting Requirements: Any notice of consent executed by the PDA Building Inspector pursuant to this delegation shall be reported to the Board at its next regular meeting.