

**PEASE DEVELOPMENT AUTHORITY**

**BID RESPONDENT QUESTIONS AND RELATED RESPONSES- MULTI-FUNCTION COLORED COPIERS**

<b>#</b>	<b>Date</b>	<b>Bid Respondent Question</b>	<b>Responses</b>
1	01-24-2017	Section II-C states that equipment will remain the property of the bidder but you are asking for a lease. Can you please clarify?	All equipment being leased is to be accomplished through an <i>operating lease</i> versus that of a capital lease. Ownership is to reside with the service provider. (See question #5 above).
2	01-24-2017	In Section II-D the RFP states that bids should include service prices but then says vendor shall bear all costs for labor and parts. I'm assuming this means that you will not receive invoices for parts and labor for normal wear and tear repairs?	Yes, the service provider <i>will be</i> responsible for parts and labor for normal wear and tear repairs.
3	01-24-2017	Section III-A discusses buyouts of existing leases and service if present. I see Attachment A has three copiers listed with lease dates. Unless I'm missing something two of those leases have ended so there is just one left to buyout and it only has two payments left. I just want to be sure I'm reading everything correctly. Are there any service agreements that would need to be part of a buyout? If there are we would need to know the details in order to submit an accurate bid.	The buyout section was if applicable, by the time of the first date of new contract the three copier's leases will be ended. This section should include the return of the copier being replaced to the original vendor.
4	01-24-2017	Are you holding a walk through for the copier bid?	A walk through is not being planned.
5	02-01-2017	The PDA is specifically looking for \$1 Buyout options on the lease. This is the only lease option that the PDA is considering, correct?	Please <b>ignore</b> the reference to a \$1 Buyout as shown on Exhibit B. The PDA does not require this pricing option. (See question #1 above).
6	02-01-2017	What is the total dollar amount that the PDA needs to satisfy their lease obligations on their current copier machines?	The buyout section was if applicable, by the time of the first date of new contract the three copier's leases will be ended. This section should include the return of the copier being replaced to the original vendor.
7	02-02-2017	Based on attachment A "current equipment" I am curious on why a 50ppm equipment is the minimum requirement, as current volumes would typically not merit such a large device. Are there going to be change in people or process?	We do not currently have high volume requirements however, we do want to secure optimal copying speed. We do not anticipate any changes to our current staffing and or internal process.